

**EXIT POLICY**  
**Events Held in the Ecology Building**

We are glad the Odum School of Ecology was able to provide you with a meeting place and hope that your event was a pleasant one. Before you leave the Ecology Building, please see and adhere to the following:

1. Remove trash from the premises and deposit trash into the dumpster located outside the back loading dock door.
2. All materials, decorations, food, etc., must be removed immediately following the function. Please do not leave food items on the “free table.”
3. All tables and chairs are to be cleaned and returned to the proper location.
5. Ensure that all doors are locked.